

FORM OF EXERCISE OF THE RIGHTS OF THE DATA SUBJECT

(related to artt. 15-22 of GDPR 2016/679)

To G-Evolution S.r.l.
Viale Cesare Pavese n. 385
00144 Roma

AIM OF THE DOCUMENT: EXERCISE OF THE RIGHTS IN RELATION TO THE PROTECTION OF PERSONAL DATA (artt. 15-22 UE Regulatory 2016/679)

The undersigned
born inon
resident in street/square
n. postal code country/district, as

- Interested subject
- Tutor of the child (child name)
- Tutor of the subject unable to understand and want (subject name).....
.....

with this request, it exercises its rights pursuant to artt. 15-22 of GDPR 2016/679 in relation of the protection of personal data (here below GDPR):

(Please tick only the box of interest)

Types of data subject:

- employee
- candidate
- supplier
- customer

(Please tick only the box of interest)

Request for access to personal data

(art. 15 of GDPR)

The undersigned requests to access the data concerning him and precisely requests to have:

- confirmation that personal data processing is in progress or not;
- access to personal data processed;
- informations related to:
 - o the purposes and the arrangement of the processing;
 - o the categories of personal data;

- the recipients or categories of recipients to whom the personal data have been or will be communicated, as well as the identification details of whoever processor;
- the retention period of personal data or, if not possible, the criteria used to determine the retention period;
- the origin of the data if it has not been collected from the data subject;
- the existence of an automated decision-making process, including profiling.

This request concerns (indicate personal data, categories of data or the processing referred to):

.....

(Please tick only the box of interest)

Request for data intervention

(artt. 16-21 of GDPR)

The undersigned requests to carry out the following operations:

- rectification / integration of data;
- cancellation of personal data subject to processing;
- limitation of processing;
- transfer of personal data (portability):
 - obtain the return of their data provided on a structured format
 - obtain the direct transmission of data to another controller (indicate name of destination controller.....).

This request concerns (indicate personal data, categories of data or the processing referred to):

.....

(Please tick only the box of interest)

Request for opposition to the processing

(artt. 21-22 of GDPR)

The undersigned objects to the processing of data:

- carried out for direct marketing purposes: sending of advertising or direct sales material or for carrying out market research or commercial communication;
- which involves decisions based solely on automated processing, including profiling, which produces legal effects that affect me and that significantly affect my person in a similar way;

- carried out for scientific or historical research or for statistical purposes in accordance with the law of art. 89 par.1 GDPR;
- carried out for the pursuit of a public interest or for the pursuit of the legitimate interest of the Controller pursuant to art. 6 par. 1 lett. e) and f) GDPR.

This request concerns (indicate personal data, categories of data or the processing referred to):

.....

The undersigned reserves the right to lodge a complaint with a supervisory Authority, as well as to propose any other judicial and administrative appeal before the competent judicial Authority. (artt. 77-80 GDPR).

Contact for reply:

Postal address:

Street/square.....n.....

City of residence..... postal code country/district.....

or

e-mail/PEC:.....

Any clarifications

The undersigned specifies (provide any useful explanations or indicate any attached documents):

.....

Details of a valid identity document (attach a front and back copy of the document):

type of document n.

Place and date

Legible signature

INSTRUCTIONS FOR USE OF “FORM OF EXERCISE OF THE RIGHTS OF THE DATA SUBJECT”

HOW TO FILL THE FORM

Please fill in the form completely and legibly, detailing the information requested in the spaces provided, so that G-Evolution can respond to your request in compliance with the timescales set by the GDPR.

G-Evolution reserves the right to ask you for additional information, if it deems it necessary to satisfy your request.

WHERE TO SEND THE FORM

The form, together with the front and back copy of a valid identity document, must be sent to the following addresses:

- A. **Traditional mail** by registered mail with return receipt addressed to G-Evolution S.r.l., Viale Cesare Pavese n. 385, 00144 Roma;
- B. **Fax** at the following number 0680210660;
- C. **PEC** at g-evolution@legalmail.it;

FOR MORE INFORMATION

For more information, please visit the website (www.gevolution.it) or, if you are one of our clients, contact your trusted agent.